

SCHOOL OF THE ARTS, MEDIA, PERFORMANCE AND DESIGN

TEACHING AWARD 2017 - 2018

The AMPD Teaching Award was established for the purpose of recognizing excellence in teaching by full-time faculty members appointed in the School of the Arts, Media, Performance and Design.

I. AWARD

The recipient's name will be inscribed on the AMPD Teaching Award Plaque to be displayed at the north entrance to the Goldfarb Centre for Fine Arts. The recipient will also be presented with an individual, inscribed plaque at the annual Fall Faculty Council Reception.

II. ELIGIBILITY

1. Any full-time faculty member appointed in AMPD is eligible.
2. A maximum of two awards will be granted each year: one to a junior faculty member (*i.e.* CLA, or tenure stream) and another to a senior (*i.e.* tenured) faculty member.
3. This Award can be received only once.

III. PROCESS

1. Anyone can initiate a nomination, including a student, a peer at York or a Unit Chair/Coordinator.
2. Members of the Research Committee@AMPD (RC@AMPD) are encouraged to nominate or seek nominators for a candidate in their own unit.
3. It is the responsibility of the nominator to solicit supporting documents and forward them to the Chair/Coordinator of the unit.
4. The Chair/Coordinator of each Unit will accept opinions and nominations from students and faculty.
5. Each Department/Unit is entitled to put forward only *two nominations* per year. One for a senior faculty member and another for a junior faculty member.

IV. NOMINATION

The nomination file will consist of a minimum of:

1. A letter from a colleague;
2. Two letters from students;
3. Evaluation/class poll results;
4. Covering letter from Chair/Coordinator;
5. Recent C.V.;
6. A signed *Nominee Acceptance Form* (annexed to this document).

The Chair/Coordinator of each Unit will select two files for submission to the Research Committee@AMPD (RC@AMPD). The Chair/Coordinator may solicit reference letters in support of a nomination if necessary.

The Research Committee will accept only two nominations from each Department annually. However, a nomination file will stand for two consecutive years if not chosen.

V. DEADLINE

Nomination files should be submitted to the Department /Unit Chair by **4:00 PM, Monday, April 24, 2017.**

In turn, Chairs/Coordinators should submit the file of their selected nominee to the AMPD Research Officer (322L Goldfarb Centre) no later than **4:00 PM, Monday, May 1, 2017.**

VI. ADJUDICATION

In the adjudication meeting following the deadline, the FARGAC will recommend two recipients. One will be a junior (untenured) faculty, and the other will be a senior (tenured) faculty.

The adjudication committee will consider, but not be limited to, the following criteria when making its selection:

1. Consistently high ratings in class polls
2. Number of independent study students supervised or number of graduate students supervised
3. Number of new courses devised or new teaching initiatives taken
4. Has accepted a number of new courses to teach (an indication of breadth)
5. Research initiative relating to teaching and curriculum development
6. Contribution to the life and vibrancy of the School of the Arts, Media, Performance, and Design
7. Contribution to teaching in the Faculty
8. Other relevant criteria.

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TEACHING AWARD

NOMINEE ACCEPTANCE FORM

I, _____ have agreed to stand as a nominee for the AMPD Teaching Award.

I have **not** received the AMPD Teaching Award before, and I am:

- ...a tenured AMPD faculty member.
- ...an untenured AMPD faculty member.

I understand that the Research Committee may consider, but not be limited to, the following criteria when making its selection:

1. Consistently high ratings in class polls
2. Number of independent study students supervised or number of graduate students supervised
3. Number of new courses devised or new teaching initiatives taken
4. Has accepted a number of new courses to teach (an indication of breadth)
5. Research initiative relating to teaching and curriculum development
6. Contribution to the life and vibrancy of the Faculty of Fine Arts
7. Contribution to teaching in the Faculty
8. Other

- I would like my class polls and evaluation results (statistics) to be included with my nomination.
- I do not want my class polls and evaluation results (statistics) to be included with my nomination.
- I would like my class polls and evaluation results (comments) to be included with my nomination.
- I do not want my class polls and evaluation results (comments) to be included with my nomination.

Nominee's signature: _____ Date: _____

CHAIR'S CHECKLIST

The nomination file consists of a minimum of:

- Letter from a colleague
- Two letters from students
- Evaluation/class poll results
- Covering letter from Chair
- Recent C.V.

For nominations in their second year of consideration:

- Update on recent activities from nominee
- Updated cover letter from Chair

Chair's signature: _____ Date: _____